Holding Successful Calls with your Students

- Using Virtual Backgrounds – (Ability to change the scenery for kids)
- Incorporating a Virtual Whiteboard
- Pre-Recording Videos & Guides
- Muting All Participants and Tips for "Raising Your Hand"
- Handful of Troubleshooting Ideas

[How to improve your Video for any call:](#) ☐ Click

Zoom Tips for School:

To Download the Zoom App (MAC, Android etc): https://zoom.us/download

- Mute all Participants if you have a class together and you can unmute them as you go.
- Use Headphones whenever possible it will assist you to hear but also the feedback from your voice….just like a singer!
- If your device can't offer a virtual background, try to find a blank wall
- Record option for lessons or instructions.
- You don't have to sit you can prop your device up and stand. If you do so, make sure you are not straying far from the microphone.

How to Schedule a Meeting:
Great for Kids, Parents or maybe a peer staff member to catch-up with?
https://support.zoom.us/hc/en-us/articles/201362413-Scheduling-meetings

How to Screen Share in Zoom:
First, just remember you can Share a Document or your entire Desktop. If you Share your entire Desktop, just remember anyone can see what you see….so if you have photos etc up on your PC, everyone can see it.

https://support.zoom.us/hc/en-us/articles/201362153-Sharing-your-screen

How to use Virtual Backgrounds.
Great for Geography, Music, Math, Science…wait it's great for all subjects. Plus it removes the ability of your kids to see yours studying or maybe that wandering cat in the background!
https://support.zoom.us/hc/en-us/articles/210707503-Virtual-Background

How to use the Whiteboard Function:

Sharing a whiteboard

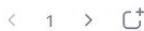1. Click the **Share Screen** button located in your meeting tool bar.

2. Click **Whiteboard**.

Whiteboard

3. Click **Share**.

4. The annotation tools will appear automatically, but you can press the **Whiteboard** option in the meeting controls to show and hide them.

5. Use the page controls in the bottom-right corner of the whiteboard to create new pages and switch between pages.

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Note: Only the participant or host that started sharing the whiteboard has access to create and switch pages.

6. When you are done, click **Stop Share**.

Extra Credit:

ADVANCED Users:

How to use DUAL monitors with Zoom:

https://support.zoom.us/hc/en-us/articles/201362583-Using-Dual-Monitors-with-the-Zoom-Desktop-Client

How to Add a Co-host: Good option if you have an Aid in the classroom etc

https://support.zoom.us/hc/en-us/articles/206330935-Enabling-and-adding-a-co-host